

**OULTON PARISH COUNCIL MEETING – 12 DECEMBER 2017****DRAFT MINUTES**

At the meeting of the Oulton Parish Council held at the Old Congregational Chapel, Oulton on Tuesday 12 December 2017, the following members were present:

Mr P Killingback (Chairman)

Ms S Harrison, Mrs S Mather, Mr A Nash, Mr G Peck, Ms A Shaw, Mr A Windross

**In Attendance**

Mr L Mills (Clerk of the Council)

**017/061 APOLOGIES FOR ABSENCE**

Mr D Harrison (County Councillor) and Mr S Riley (District Councillor)

**017/062 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

Ms Shaw declared an interest in Item 9(iii) accounts for payment (minute 017/069(ii))

**017/063 MINUTES**

The minutes of the meeting of the Parish Council held on 31 October 2017, having previously been circulated to all members, were considered. One change was sought and **AGREED**, minute 017/0 (ii) remove the word 'this' and replace with 'the village gates'. With this alteration the minutes were confirmed as an accurate record, and signed by the Chair

**017/064 WIFI PROVISION IN THE PARISH**

Unfortunately David Broom was unable to attend the meeting due to the weather. Mr Windross has asked him to provide further figures and it was **AGREED** to invite Mr Broom to the January meeting.

**017/065 MATTERS ARISING NOT LISTED ELSEWHERE ON THE AGENDA**

Mr Peck informed the meeting he would like to resign from the post of Vice-Chairman. He would like to continue as a Parish Councillor. It was **AGREED** to accept his resignation and to not appoint a replacement.

**017/066 PUBLIC PARTICIPATION**

None

**017/067 DISTRICT and COUNTY COUNCILLORS' REPORTS**

None

**017/068 PLANNING**

- (i) WIND FARMS: councillors updated the meeting re latest developments. Mr Windross attended the Orsted presentation at Weston Longville. It was **AGREED** to ask a representative of Orsted to attend the March meeting of the Council. Mr Windross will invite them. Councillors to agree questions in advance.
- (ii) PLANNING APPLICATIONS: none

**017/069 FINANCE**

- (i) PRECEPT: After discussion it was proposed by Ms Shaw, seconded by Mr Nash, that the precept for 2018-2019 should be £2,400. This was **AGREED**.
- (ii) ACCOUNTS FOR PAYMENT: Ms Shaw declared a financial interest and left the room during this discussion. It was **RESOLVED** that the payment of the following accounts totalling £2392.01 be approved and the necessary cheques signed by two authorised members.
  - Glasdon UK, picnic table/surface, £1011.85
  - Husson UK, play equipment, £596.00
  - Wickey, play equipment, £204.88
  - Royal British Legion, remembrance wreath and crosses, £31.00
  - Administration, £407.28
  - J Pearce, playground maintenance, £141.00
- (iii) PARISH PARTNERSHIPS: none
- (iv) BANK ACCOUNTS: further to the decision at October meeting, minute 017/055 (iii)[b and d] it was **AGREED** to write cheques corresponding to the balance of the Santander (Village Fund) account and the Lloyds Bank (Box Day) account and to open two new saver accounts at Barclays Bank

**017/070 CLERK'S REPORT**

- PKF Littlejohn have been appointed auditors for the Parish Council
- NALC intend to raise their subscriptions by 1.9% for the coming year, and introduce an annual charge of £30 for the website. Clerk will research free websites.
- Clerk updated Council regarding new General Data Protection Regulation due in May 2018

**017/071 ARCHIVES**

It was **AGREED** Ms Shaw to research the storage of archives of the Parish Council, to include Minutes, Financial Records, and legal documents.

**017/072 WELCOME PACK**

It was **AGREED** Ms Shaw to purchase a pack of ten covers at a cost of up to £30.

**017/073 BOX DAY**

Ms Shaw has received the Box Day papers. Somebody is needed to organise the event for the next two years. It was **AGREED** to form a Working Party to report back to the Council. This will initially consist of Ms Shaw, Mrs Mather, Mr Windross)

**017/074 PARISHIONERS' CORRESPONDENCE**

None

**017/075 ITEMS OF INFORMATION / FUTURE AGENDA**

Information: Chairman reported that the BT phone box still needs removing.

Future agenda: Box Day

**017/076 DATE OF NEXT MEETING**

Tuesday 23 January 2018, at the Old Congregational Chapel, commence 8pm

THERE BEING NO FURTHER BUSINESS THE CHAIR THANKED EVERYONE FOR ATTENDING AND DECLARED THE MEETING CLOSED AT 21.55